



DEPARTMENT OF WATER RESOURCES  
EXAMINATION ANNOUNCEMENT



The Department of Water Resources offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

UTILITY CRAFTSWORKER SUPERINTENDENT, WATER RESOURCES  
DEPARTMENTAL PROMOTIONAL

FINAL FILING DATE	March 5, 2013 <b>Revised applications (Form STD 678 REV.06/2010)</b> must be postmarked or submitted in person no later than the final filing date. Applications postmarked or personally delivered after the final filing date will not be accepted for any reason. <b>FAXED OR E-MAILED APPLICATIONS WILL <u>NOT</u> BE ACCEPTED.</b>						
WHO SHOULD APPLY	Applicants must have a permanent civil service appointment with the Department of Water Resources as of the final filing date, <b>March 5, 2013</b> ; <b>Or</b> must be a current or former employee of the Legislature for two or more years as defined in Government Code 18990; or must be a current or former non-elected exempt employee of the Executive Branch for two or more consecutive years as defined in Government Code 18992; or must be a person retired from the United States military, honorably discharged from active military duty with a service-connected disability, or honorably discharged from active duty as defined in Government Code 18991.						
HOW TO APPLY	You must submit your <b>Examination Application</b> (Form STD 678 REV.06/2010) by the final filing date of, <b>March 5, 2013</b> . <u>Submit the completed Examination Application Form by mail or in person.</u>  <table><tr><td><b><u>MAILING ADDRESS:</u></b></td><td><b>OR</b></td><td><b><u>SUBMIT IN PERSON:</u></b></td></tr><tr><td>Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001</td><td></td><td>Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814</td></tr></table> <b>DO NOT SEND APPLICATIONS TO CALIFORNIA HUMAN RESOURCES (CalHR) OFFICE OR THE DEPARTMENT OF WATER RESOURCES' FIELD OFFICES.</b> Applications are available at Department of Water Resources' (DWR) offices, the DWR website: <a href="http://www.water.ca.gov/jobs/currentexams.cfm">www.water.ca.gov/jobs/currentexams.cfm</a> , local office of the Employment Development Department, and CalHR at <a href="http://www.jobs.ca.gov">www.jobs.ca.gov</a> and click "My Profile".	<b><u>MAILING ADDRESS:</u></b>	<b>OR</b>	<b><u>SUBMIT IN PERSON:</u></b>	Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001		Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814
<b><u>MAILING ADDRESS:</u></b>	<b>OR</b>	<b><u>SUBMIT IN PERSON:</u></b>					
Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001		Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814					
IDENTIFICATION REQUIRED	Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.						
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the "Application for Examination". You will be contacted to make specific arrangements.						
SALARY RANGE	\$5250 – \$6333						
ELIGIBLE LIST INFORMATION	A departmental promotional eligible list will be established for the Department of Water Resources. The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.						
EXAMINATION DATES	The entire examination will consist of a Qualifications Appraisal Interview – Weighted 100%. It is anticipated interviews will be held during <b>April/May 2013</b> .						
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	<b>NOTE:</b> All applicants must meet the minimum qualifications for this examination by the final filing date, <b>March 5, 2013</b> .  Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.  <b>EITHER 1</b>  Two years of varied experience in maintenance or construction work on water projects in a position of responsibility comparable to that of an Assistant Utility Craftsworker Superintendent, Water Resources, in the California state service.  <b>OR II</b>  Four years of varied civil experience in civil maintenance or construction work on water projects in a position of responsibility comparable to that of a Utility Craftsworker Supervisor, Water Resources, in the California state service.						
POSITION DESCRIPTION	Under general direction, plan, organize, manage, and coordinate the repair, operation, modification, inspection, replacement, and maintenance of major features and related utility equipment associated with the State Water Project or the Sacramento River Flood Control Project. Incumbents plan, assign, control, supervise, and coordinate with counterpart branch chiefs, public agencies, and entities such as property owners, the work of staff engaged in repair, inspection, modification, replacement, and maintenance of facilities and equipment within a primary project center; conduct special inspections and investigations; review and determine the quality of maintenance procedures to insure the integrity of the project; monitor new developments; review and study the effectiveness of the unit's activities; recommend and implement improved work procedures, equipment, and operations; plan, prepare, and administer the annual budget; determine needs and composition of a large fleet of heavy, medium, and light construction and maintenance equipment for primary project centers; manage emergency response efforts which jeopardize the integrity of project facilities and threaten public safety; check water control structures, aqueducts, and reservoirs for damage and needed repair; direct all environmental compliance procedures administered by Federal, State, and local agencies; direct apprentice training and development program; and initiate a comprehensive health and safety program in accordance with Federal, State, and local regulations and procedures to promote a safe and healthy working environment.  <b>Position exists Statewide with the Department of Water Resources.</b>						
EXAMINATION INFORMATION	The examination will consist of a <b>Qualifications Appraisal Interview – Weighted 100%</b> . In order to obtain a position on the eligible list, a minimum rating of <b>70%</b> must be attained. <b>COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.</b>						

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

UTILITY CRAFTSWORKER SUPERINTENDENT, WATER RESOURCES DEPARTMENTAL PROMOTIONAL		BULLETIN RELEASE DATE: February 19, 2013 FINAL FILING DATE: March 5, 2013	
SCOPE OF EXAMINATION		Qualifications Appraisal Interview – Weighted 100%	
		In addition to evaluating the competitors' relative abilities, as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's:	
		<b>A. Knowledge of:</b>	
		<ol style="list-style-type: none"><li>1. Operation and maintenance of medium and heavy maintenance and construction equipment.</li><li>2. Tools and practices used in welding, protective coating, painting, carpentry, plumbing, pipe fitting, rigging, sandblasting, masonry, concrete, cathodic protection, and electrical.</li><li>3. Levee repair.</li><li>4. Pesticide application.</li><li>5. Safe working practices and departmental rules and regulations.</li><li>6. Federal, State, and local agency regulations applicable to the use of pesticides, control burning, and transportation of heavy equipment.</li><li>7. Materials, methods, tools, equipment, practices, and safe work procedures as applied to construction, operation, maintenance, and repair of large pipelines, aqueducts, and pumping/generation facilities of the State Water Project or the Sacramento River Flood Control Project.</li><li>8. Modification and replacement such as inlet and outlet structures, aqueducts, pipelines, weirs, levees, valves, reservoirs, dams, spillways, and tunnels for damage and required maintenance.</li><li>9. Operate and maintain large water treatment plants, including required operator license and conformance with State and local agency regulations.</li><li>10. Water control and delivery problems relating to project operation and public safety.</li><li>11. The State Water Project and the Sacramento River Flood Control Project.</li><li>12. Efficient utilization of equipment, tools, and labor resources.</li><li>13. Environmental compliance procedures as administered by Federal, State, and local agencies.</li><li>14. Required environmental and pesticide permits, certificates, or clearances required from Federal, State, and local agencies.</li><li>15. Practical hydraulic principles.</li><li>16. Principles of effective supervision and basic safety practices.</li><li>17. The Department's Equal Employment Opportunity policies and procedures, and the State's collective bargaining system.</li><li>18. Principles, methods, materials, tools, and equipment used in the operation, maintenance, repair, and improvement of water storage and distribution facilities.</li><li>19. Flood control, construction, inspection, repair, and maintenance problems.</li><li>20. Cost of flood control and water facility maintenance work.</li><li>21. Operation, upkeep, and repair of equipment.</li><li>22. Water damage problems.</li><li>23. Environmental regulations and other applicable laws and regulations.</li><li>24. Interpreting and administering Department policies and procedures.</li><li>25. Principles and techniques of management and supervision.</li></ol>	
		<b>B. Ability to:</b>	
		<ol style="list-style-type: none"><li>1. Apply required knowledge.</li><li>2. Perform varied skilled work relating to flood control and repair of project facilities.</li><li>3. Read and work from plans, drawings, and specifications.</li><li>4. Use of computers.</li><li>5. Assist in training of apprentice level employees.</li><li>6. Follow oral and written instructions.</li><li>7. Ability and agility at a level required for successful job performance.</li><li>8. Plan, direct, and coordinate the work of others.</li><li>9. Exercise sound judgment in unusual or emergency situations.</li><li>10. Estimate labor, materials, and equipment requirements.</li><li>11. Prepare clear, complete, and accurate records, reports, and correspondence.</li><li>12. Perform varied work in all kinds of weather.</li><li>13. Implement Department policies and procedures.</li><li>14. Communicate effectively to maintain good relationships with staff, other agencies, and the public.</li><li>15. Prepare, analyze, and adjust complex budgets and cost management systems.</li><li>16. Understand and apply engineering principles.</li><li>17. Make technical investigations, recommendations, and implement improvements to work procedures of operation in relation to engineering features and economic feasibility.</li><li>18. Take prompt and effective action in the event of emergencies.</li><li>19. Detect unsafe conditions and practices.</li><li>20. Plan and evaluate health and safety training programs.</li><li>21. Establish and maintain cooperative relations with Federal, State, and local agencies.</li></ol>	
SPECIAL LICENSE REQUIREMENT		Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles.	
SPECIAL PERSONAL CHARACTERISTIC		Willingness to work irregular hours in times of emergency.	
VETERANS PREFERENCE		Veterans Preference Credit will not be granted, as this does not qualify as an entrance examination under the law.	

**GENERAL INFORMATION**

**The Department of Water Resources** reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**For any examination** without a written feature it is the candidate's responsibility to contact the Selection Services Section of the Department of Water Resources, (916) 653-4838 three weeks after the final filing date if he/she has not received a progress notice.

**Applications** are available at Department of Water Resources' (DWR) Offices, the DWR website: [www.water.ca.gov/jobs/currentexams.cfm](http://www.water.ca.gov/jobs/currentexams.cfm), local office of the Employment Development Department, California Human Resources (CalHR) Office, and the CalHR website at [www.jobs.ca.gov](http://www.jobs.ca.gov) and click "My Profile".

**If you meet the requirements** stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

**Examination Locations:** When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

**If a candidate's notice** of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

**Promotional Examinations Only:** Competition is limited to employees who have a permanent civil service appointment. Under certain circumstances other employees may be allowed to compete under provisions of Rules 234, 235, 235.2. State Personnel Board Rules 233, 234, 235, 235.2 and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at departmental personnel offices or at the Information Counter of State Personnel Board offices.

**TDD** is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device.  
**California Relay Telephone Service** for the Deaf or hearing impaired: From **TDD phones: 1-800-735-2929**;  
From **Voice phones: 1-800-735-2922**.

**For information** regarding this examination, please contact Irma Peralez at (916) 653-3910.

D/P (Rev 02/13)